

How can I access or request a change to my personal health information or make changes to my personal information?

You have the right to request access to your personal health information and to request changes if you believe there has been an error or omission in your information. To view or obtain copies of your personal health information, you may contact the Release of Information Desk at 1-306-766-2213 (Regina) or 1-306-655-2662 (Saskatoon).

You also have the right to opt out of any of the Agency's early detection programs. Please call 1-800-667-0017 for more information.

Requests for access to personal information or Agency information, can be made through the privacy officer.

Who can I talk to if I have concerns regarding privacy?

For more information, or if you have a concern regarding a privacy matter, please contact:

Privacy Officer
Saskatchewan Cancer Agency
Phone: 1-855-833-2143 (toll free)
Email: privacy@saskcancer.ca

Saskatchewan Information and Privacy
Commissioner
503-1801 Hamilton Street
Regina, Saskatchewan S4P 4B4
Phone: (306) 787-8350 or 1-877-748-2298
Email: webmaster@oipc.sk.ca



Saskatchewan Cancer Agency

Privacy: Our Commitment to You



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At the Saskatchewan Cancer Agency we understand that effective healthcare depends on the trust between patients, clients and caregivers. It's not just about fulfilling a requirement under *The Health Information Protection Act* and *The Local Authority Freedom of Information and Protection of Privacy Act*, it's about a commitment we make to you.

How is my information protected?

The Agency's privacy officer ensures safeguards are in place to protect your information.

We have the necessary administrative procedures and technical and physical security in place to protect information from unauthorized use or access. All employees are bound by *The Health Information Protection Act* (HIPA) and have signed confidentiality agreements.



How is my information collected?

As a new patient, you will be asked to provide information about yourself, including your contact information and medical history.

We only ask and retain the information needed to ensure we can properly identify you and meet your needs for care and follow-up.

As required, we may also obtain information pertaining to your care from other health organizations (e.g. prior diagnostic testing, pre-existing medical conditions, etc.).

The Agency receives demographic information from the Ministry of Health in order to provide you with information about participating in our early detection programs. The Agency only receives information for individuals within the target age group for each program.

The Agency's early detection programs will also receive copies of your test results from laboratories to help ensure that you receive the proper follow-up care and treatment, when necessary.



How is my information used and shared?

Authorized individuals access and share your information on a need-to-know basis for the following purposes:

- To properly identify you and your needs for care, advise and remind you when you are due for tests, inform you of test results and ensure you receive proper follow-up care, when necessary
- To measure, evaluate and monitor the quality and safety of the care and services the Agency provides
- To provide you with information about our early detection programs
- For medical research purposes
- As required or allowed by law

